



Adaptability, a must have soft skill

There are many people out of work right now, however there are still companies looking to hire great and talented employees. Managers have a larger pool of applicants, so it's important that those looking for positions are on their "A" game! Not only does one need to have the technical skills to perform the job, but soft skills are just as important AND in some cases, most important! Organizations need employees who can adapt to a changing economy and to whatever the business needs are.

How adaptable are you? How do hiring managers screen for adaptability for their potential new hires? These are important questions to ask yourself as you move forward in your job search.

Here are some questions that you may get asked:

1. Tell me about a time when you were asked to perform a task that you had never done before and not in your job description? How did you react and what was the outcome?
2. Describe a situation when you had to embrace a new process, system, technology at work that was a major change from the old way things were done?
3. Tell me about the biggest change that you ever had to deal with. How did you adapt and what did you learn from it?
4. Describe a time when you had to adjust to a co-worker's working style, different from your own, to complete a project? Were there challenges, if so how did you work through them?
5. What if you were asked to report out on a project just an hour before a meeting on behalf of your boss, how would you prepare?

